

# Government of Jammu and Kashmir

## Directorate of Employment, J&K

May to October  
38-A Samunder Bagh Exchange, Road  
Srinagar.

November to April  
2<sup>nd</sup> Floor Auquaf Complex Gandhi Nagar  
Jammu.

**Subject: Posting of Career Counselling Officer.**

**ORDER NO. 03 -ED of 2021**  
**DATED: 05.01.2021**

Consequent upon joining of Ms. Navdeep Kour D/o Amrik Singh R/o H.No. 203, Narwal Pain, Dulla Singh, Satwari, Jammu as Career Counselling Officer in the Employment Department on 31.12.2020 (FN) in compliance to Order No.211-ED of 2020 dated. 28.12.2020 is now posted in District Employment & Counselling Centre, Udhampur against an available vacant post of Career Counselling Officer.

It is further ordered that the Salary of the official shall not be drawn/disbursed by the concerned Drawing & Disbursing Officer (DDO) till the verification/authentication of the following documents from the concerned issuing authorities is obtained:-

1. Academic/Technical Qualification Certificates.
2. Matriculation/Date of Birth Certificate.
3. Health Certificate from the concerned Chief Medical Officer.
4. Permanent Residence Certificate.
5. No Demand Certificate from concerned DE&CC and DIC.
6. Category Certificate, if any, issued by the competent authority.
7. Character Certificate.

Further, the Salary of the appointee shall be drawn and disbursed only after the receipt of the character and Antecedent Verification reports. In case, any adverse report upon by the verifying agency i.e CID she shall have no claim to hold the post and her appointment as Career Counseling Officer shall stand automatically cancelled without any further notice.

The Career Counseling Officer is relieved today on 05.01.2021 (AN) with the directions to report District Employment & Counseling Centre, Udhampur for further duties.

**By Order,**

  
(Anil Kumar) KAS  
Assistant Director Employment  
Central  
Dated. 05.01.2021

No: Diremp/Estt/M-134/2012/2413-18

Copy for information and necessary action to the;-

1. Joint Director Employment, Jammu.
2. Deputy Director DE&CC, Udhampur.
3. Private Secretary to the Commissioner Secretary to the Government Labour & Employment Department for information of Commissioner Secretary.
4. Accounts Section Directorate of Employment, J&K.
5. Ms. Navdeep Kour, CCO, for compliance.
6. PF of concerned/Office Order File.
7. In-charge Website.