



**GOVERNMENT OF JAMMU AND KASHMIR
DIRECTORATE OF EMPLOYMENT, J&K
HOTEL KASHMIR CITY CENTRE, SAMANDAR BAGH
EXCHANGE ROAD SRINAGAR**

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ORDER NO: 263-ED OF 2017

DATED:- 30-08-2017

**Subject: Appointment of Class-IV in District Employment & Counselling
Centre, Poonch.**

**Reference: Letter No: DD&CC/P/438 dated: 17-08-2017 from Deputy Director,
DE&CC Poonch.**

Consequent upon the recommendations of the District Level Recruitment Committee, sanction is hereby accorded to the appointment of following candidates as Orderlies in District Employment & Counselling Centre, Poonch in the pay scale of 4440-7440 + Grade Pay Rs: 1300/- :-

- 1) Ms. Ramandeep Kour D/O Jaswant Singh Khajuria R/O W.No: 17 Tehsil Haveli District Poonch (Open Merit category)
- 2) Mrs. Kavaljeet Kour W/O Parupkar Singh R/O Degwar Tehsil Haveli District Poonch (Open Merit category)

The appointment of above candidates shall be on the following terms and conditions as laid down under SRO; 202 dated: 30-06-2015:-

- 1) The appointees shall be initially on probation for a period of five years and after completion of five years their services shall be declared as permanent.
- 2) The appointees shall have to necessarily work for a period of five years on the post against which they have been appointed and such appointee shall not be eligible for transfer for whatsoever reason during the temporary service of five years;
- 3) During the period of first five years, the appointees shall be entitled to the minimum scale of pay alongwith the grade pay applicable to the post against which they are appointed;
- 4) The appointees after completion of first five years period on probation shall be entitled to fixation of pay in the time scale of pay applicable to the post against which they are appointed.
- 5) The appointees shall be entitled to Annual increments, Dearness Allowances, House Rent Allowance and City Compensatory allowance

after successful completion of their five years' service on consolidated salary;

- 6) The appointees shall be entitled to the benefits under the Medical Attendance Rules and Leave Rules from the date of their appointment itself;
- 7) The seniority of persons appointed under these rules shall reckon from the date of appointment;
- 8) The period spent on probation/consolidated salary shall also reckon for purpose of qualifying service of the appointee for benefits admissible under rules.
- 9) The appointees shall be allowed to join on production of following certificates in original:-

- a) Date of Birth certificate
- b) Permanent Resident certificate
- c) Category certificate, if any issued by the competent authority
- d) Qualification certificate
- e) Character certificate
- f) No Demand certificate from concerned DE&CC & DIC
- g) Medical certificate

10) The salary of the appointees shall be drawn and disbursed only after receipt of Character and Antecedents verification report from the verifying agency. In case the appointees are adversely reported upon by the verifying agency i.e. CID, they shall have no claim to hold the post and the appointment shall stand automatically cancelled without any further notice.

11) The appointees shall join in the Office of District Employment & Counselling Centre, Poonch within a period of 21 days from the date of issuance of the order failing which the appointment shall automatically get cancelled without any notice and next candidate in order of merit in the waiting list shall be appointed.


(Manzoor Ahmad Lone) IAS
DIRECTOR EMPLOYMENT J&K

No: Diremp/Estt/A-73/2003/III/ 2433 - 38

Dated: 30 -08-2017

Copy to the:

- 1) Joint Director Employment, Jammu
- 2) Joint Director Information, Jammu for publication.
- 3) Deputy Director Employment (Central) Directorate of Employment
- 4) Deputy Director, DE&CC, Poonch
- 5) Ms.....
- 6) Office order file