

Directorate of Employment, J&K.

38-A SamunderBagh Exchange, Road Srinagar.
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(Website: www.jakemp.nic.in)

Employment Complex Tophsherkhania Jammu.
Ph. No. 0191-2950377
Email: diremp222@gmail.com, diremp-jk@nic.in

Subject: Nomination for Three Days Training Course on "E-Office-Orientation Course for all levels of Administration sponsored by DoPT-GOI).

Reference: J&K IMPARD letter No. IMPARD /CGG&AR/21 dated 11.08.2025

ORDER NO 119 -ED(JK) of 2025
DATED 14-08-2025

Sanction is hereby accorded to the deputation of following officials to Jammu & Kashmir Institute of Management, Public Administration and Rural Development (IMPA&RD), Main Complex, M.A Road, Srinagar for undergoing three (03) days training Course on "**E-Office Orientation Course**" w.e.f 20th to 22nd August, 2025. The nominated officials are advised to report to the Institute at 10:00 AM on the scheduled date.

S.N o	Name of the Official	Designation	Place of Posting
01.	Mr. Qayoom Rehman	Sr. Stenographer	Directorate of Employment, J&K
02.	Mr. Farooq Ahmad Wani	Jr. Stenographer	DE&CC, Pulwama
03.	Ms. Shazia Yousuf	Head Assistant	Joint Directorate of Employment, Kashmir
04.	Mr. Farooq Ahmad Dar	Head Assistant	DE&CC, Srinagar
05.	Mr. Javaid Ahmad Allayee	Senior Assistant	DE&CC, Ganderbal
06.	Ms. Naseema Bano	KPO	DE&CC, Budgam

Sd/-
(Shahzad Alam) IAS
Director Employment
J&K

No: Diremp/Estt/T-26/2012/II/SGR/ 1966-73

Dated: 14.08.2025

Copy for information to the:-

1. Director, General IMPA&RD, Srinagar/Jammu.
2. Dr. Ruquaya Amin, Course Director.
3. Joint Director Employment, Kashmir.
4. Deputy/Assistant Director Employment concerned.
5. Private Secretary to the Secretary to the Government Labour & Employment Department Civil Secretariat, Jammu/Srinagar for information of Secretary.
6. All officials for compliance.
7. I/C Website, Directorate of Employment, J&K.
8. Office order file.

(Rajneesh Jerath) JKAS
Deputy Director Employment
Central